



Hoyland Springwood Primary School

Cloughfields Road, Hoyland, Barnsley, S74 0ER
T: 01226 743815 e: springwood@ecmtrust.co.uk

Headteacher: Mrs Katherine Clark
Executive Headteacher: Mrs Gerry Wilson

Friday 11th November 2016

Dear Parents,

We have a vacancy for a parent governor on our school governing body. This is an important role and we are seeking a dedicated parent to support the school's continued drive for improvement. Should you wish to nominate any of your fellow parents to fill the vacancy please complete the form below and return to School by 3.30 p.m. on Monday 21st November. Nominations should be placed in a sealed envelope and handed to Mrs Charnock or Mrs Drayton in the office.

The nominee, proposer and seconder must all be parents of a registered pupil at the school and all nominations must have a proposer and seconder. The parent nominated should also indicate in writing his/her willingness to serve as a governor. Nominations received after the above date and time will be invalid. In the event of an election being required, ballot forms will be forwarded to you from the school.

I am more than happy to have an informal conversation with any parent interested in this role – please do not hesitate to contact me.

Yours sincerely

Mrs Katherine Clark
Headteacher

Nomination Form for Parent Governor at Hoyland Springwood

The following parent is nominated to serve as a parent representative on the School Governing Body.

	Name	Address	Name of Eldest/Only Child at Attending Hoyland Springwood
Nominee			
Proposer			
Secunder			

