



Hoyland Springwood Primary School

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Headteacher: Mrs Katherine Clark
Executive Headteacher: Mrs Gerry Wilson

Thursday 30th November 2017

Dear Parents/Carers,

Our Christmas Fair

Our annual Christmas Fair will take place **next Friday**, 8th December, in the School Hall from **2.30 – 4pm**. The monies raised all go towards experiences, events and resources for the benefit of the children at Springwood.

We will be having our second **non-uniform day tomorrow** (Friday 1st December) in aid of the fair. Children are invited to come to school in non-uniform and bring a donation of a tombola prize or raffle prize for the fair.

We have a small but very committed team of staff and parents who as the 'Friends of Springwood' organise a number of school events, including the Christmas Fair. However, additional help would be very gratefully received. If you are able to lend a hand with setting up for the fair, manning a stall or perhaps helping to tidy away, please let the school office staff know.

We would also be grateful for donations of any of the following between now and the fair:

- ❖ Cakes or buns for the Cake Stall
- ❖ Good quality used books
- ❖ Bric a Brac
- ❖ Toys, games, jigsaws etc.
- ❖ Good quality children's clothing

On the day of the fair, children can be collected from the external doors of the classrooms from 2.30pm. If your child will be collected by someone different to usual, please let school know in advance and ensure that the adult knows the password for your child. Once children are signed out from classes, they will become the responsibility of the collecting adult. Key Stage 2 children will not be released early unaccompanied to visit the fair but may visit on their own from 3.30-4pm.

If you are unable to attend the fair but would like your child to see Father Christmas, please contact the school office and send your child with £1.50 on the day of the fair. If you have any queries about the fair, please do ask.

Thank you in anticipation of your support.

Kind regards

Mrs Katherine Clark
Headteacher

